

The  
**AMERICAN LEGION**  
**COLORADO BOYS STATE**

**A WEEK THAT WILL SHAPE A LIFETIME**



2023 Daily Guide

Name: \_\_\_\_\_

City: \_\_\_\_\_



## Welcome to American Legion Colorado Boys State

The thought of creating a fully functioning 51<sup>st</sup> state (including cities, counties, political parties, a state legislature, and executive branch of government) is overwhelming. But you and your fellow American Legion Colorado Boys State **Citizens** will do just that.

This **Daily Guide** has been designed to assist you in this endeavor. If you read and follow the instructions in this guidebook you will begin with small steps and gradually learn the processes required to create and operate your government. **Please be aware: locations may change, so be vigilant!**

Our time is limited, so don't delay in getting started. Review each day's schedule, and the additional information noted at the end of the day. There are many helpful hints and guidelines to assist you. Though time passes quickly, don't short-cut anything. It will not benefit you or Boys State to merely "check off" the required steps. Work through each step thoroughly and strategically, as they affect how future requirements are met. **Keep up, but don't get ahead of yourself.**

It is extremely helpful to review the next day's schedule at the end of each day. Ask questions if you must, but the best source of guidance is this book, the **Boys State Manual**, and your fellow Boys State Citizens. After all, this is your Boys State, and the quality of government you create and manage will be entirely based on your desires and your ability to negotiate and compromise with other Citizens.

Towards the end of the week, you will serve in the House of Representatives, the Senate, the Appeals Court, or a City, County or State Government position. There you will create bills or debate bills to form Boys State Law. The bills must be created by you and your fellow Citizens, so don't miss any opportunity to record your thoughts and ideas on the BSF-2 form for bills for resolutions. Don't be afraid to share your thoughts on real issues of today. There is a strong possibility that some bills debated and passed at Colorado American Legion Boys State will be shared with real Colorado State legislators, perhaps even the governor himself.

Good Luck in creating your 51<sup>st</sup> state!

**SUNDAY, 4 JUNE 2023**  
**Colorado Boys State Agenda**

Day 1: Welcome, City and County Caucus

<b>9:00 AM - 12:00 PM</b>	<b>Registration:</b> After completing initial registration, all citizens report to your assigned city to check-in with your <b>City Counselor</b> for your room assignments and further instructions. Complete <b>BSF-5 (Property Receipt)</b>
<b>12:00 PM</b>	<b>Lunch:</b> Chuckwagon Cafeteria - Follow Counselor Instructions. <ul style="list-style-type: none"> <li>● 12:00 pm: Gilchrist County</li> <li>● 12:10 pm: Kohler County</li> </ul>
<b>1:30 PM</b>	<b>General Assembly:</b> Welcome - In Hays Student Center Ballroom - All Citizens of Colorado Boys State, Counselors, Advisors, and Staff <ol style="list-style-type: none"> <li>1. Posting of Colors</li> <li>2. Chaplain</li> <li>3. Official Greetings</li> <li>4. Orientation and Boys State Rules</li> <li>5. Flag Ceremonies – Instructions and Signing-up for Color Guard</li> <li>6. Special Instructions – Interviews and Exams</li> <li>7. Introductions – Staff, Advisors, and Counselors</li> <li>8. Campaign Management Strategies</li> <li>9. City Meeting Locations</li> </ol>
<b>2:45 PM</b>	<b>Break</b>
<b>3:00 PM</b>	<b>First City Meeting: Designated City Meeting Area.</b> Meet in City areas to get acquainted, briefing, and general instructions. All citizens fill out <b>BSF-10 (Voter Registration)</b> .
<b>4:00 PM</b>	<b>Mandatory Taking of the Bar and Parliamentary Procedure Exams</b> Meet in French 124 Parliamentary Procedure Exam: <a href="http://www.rulesonline.com/index.html">http://www.rulesonline.com/index.html</a> Bar Exam: <a href="http://constitutioncenter.org/media/files/constitution.pdf">http://constitutioncenter.org/media/files/constitution.pdf</a> <a href="https://tinyurl.com/coloradoconst">https://tinyurl.com/coloradoconst</a>
<b>4:00 PM</b>	<b>Media Crew Interviews:</b> French 202
<b>5:00 PM</b>	<b>Dinner</b> Chuckwagon Cafeteria (Color Guard eats first – Follow Counselor Instruction) <ul style="list-style-type: none"> <li>● 5:00 pm: Kohler County</li> <li>● 5:10 pm: Gilchrist County</li> </ul>
<b>6:15 PM</b>	<b>Flag Ceremony:</b> Courtyard in front of Gym

<p><b>6:30 PM</b></p>	<p><b>City Party Caucuses:</b> In Designated City Meeting Area</p> <ol style="list-style-type: none"> <li>1. Counselor Explains (20 minutes) <ol style="list-style-type: none"> <li>a. Overview of City Party Caucus</li> <li>b. Nomination Process and Rules for Running for an office</li> <li>c. Part Time Job versus Full Time Job (two part time jobs <i>do not</i> equal a full-time job)</li> <li>d. Elect City Representative to the <b>Election Commission</b> (1-nonpartisan)</li> </ol> </li> <li>2. Form into Parties and move to designated areas <ol style="list-style-type: none"> <li>a. Elect City Party Chairman (1)</li> <li>b. Elect City Party Secretary (1)</li> <li>c. Nominate City Elected Officials (Mayor-1, City Council-5, Treasurer &amp; Auditor-1, Police &amp; Fire Chief-1, Director of Parks &amp; Recreation-1)</li> <li>d. Nominate State Representatives (6)</li> <li>e. Party Secretary fill out BSF-1A (City Party Caucus Nominees) – turn into City Election Commissioner</li> <li>f. Strategize for City General Election</li> </ol> </li> </ol>
<p><b>8:00 PM</b></p>	<p><b>Break</b></p>
<p><b>8:15 PM</b></p>	<p><b>Election Commission Meets:</b> In Election Commission Headquarters</p> <ol style="list-style-type: none"> <li>1. Overview of Election Process</li> <li>2. Establish Election Commission Leadership (Elect Chairman and Vice Chairman)</li> <li>3. Create City General Election Ballot</li> <li>4. Develop City and County General Election Strategy</li> <li>5. Create County General Election Ballot (with remaining time)</li> </ol>
<p><b>8:15 PM</b></p>	<p><b>County Party Caucuses:</b> In Designated County Party Areas: Look to your counselors for meeting location information</p> <ol style="list-style-type: none"> <li>1. Counselor Explains (5 minutes) <ol style="list-style-type: none"> <li>a. Overview of County Party Caucus</li> <li>b. Nomination Process</li> <li>c. Running for Office Rules</li> </ol> </li> <li>2. Form into Parties and move to designated areas <ol style="list-style-type: none"> <li>a. Elect County Party Chairman (1)</li> <li>b. Elect County Party Secretary (1)</li> <li>c. Nominate County Elected Officials (County Commissioners-3-at large, Assessor &amp; Surveyor-1, Coroner-1, Clerk &amp; Recorder-1, Sheriff-1, Treasurer-1)</li> <li>d. Nominate State Senators (8)</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>e. Party Secretary fill out BSF-1B (County Party Caucus Nominees) – turn into the Chairman of the Election Commission</li> <li>f. Strategize for County General Election</li> </ul>
<b>10:00 PM</b>	<p><b>Nightly City Meetings (City Election Speeches):</b> In City Meeting Areas</p> <ul style="list-style-type: none"> <li>1. Nightly Meeting <ul style="list-style-type: none"> <li>a. Review Daily Guide for Tomorrow</li> <li>b. City Debates and Campaign Speeches</li> </ul> </li> </ul> <p><b>NO ONE IS PERMITTED OFF THE FLOOR AFTER 10:00 PM</b></p>
<b>11:00 PM</b>	<b>Lights Out:</b> All Citizens in their rooms.

## CITY CAUCUS

### RULES PERTAINING TO NOMINEES

1. A citizen may only appear on the City and County General Election ballot **once** and may only hold one full time position in City, County, or State Government, but not multiple. (The exception: if at a later time, you desire to run for a state-wide position, such as governor or US Senator, you may do so. But, for the initial city and county elections, a candidate cannot run for a city or county position, AND a state legislative position. Election Commission, City Party Chairman and Secretary, County Party Chairman and Secretary are positions that are elected during the City or County Party *Caucuses*. These positions *will not* appear on the ballot and are not full time positions. If elected to the City or County Party Chairman or Secretary, you remain eligible to be nominated for a City or County position.
2. Election Commissioners may **only** serve as the Election Commissioner until City/County and State/Legislative branches are open for business. He cannot be nominated for any City or County Position. The Election Commissioner will be appointed to a City or County position after the general election, and will serve with the State of State’s Office. If an Election Commissioner would like to be nominated for a state-level office or US Senator, he must resign his Election Commissioner role. A replacement shall be appointed by the Mayor and confirmed by the City Council. Additional opportunities exist at the state level under the Secretary of State.
3. If a State Representative is elected or appointed to an office at the state level (State Party Chairman, Governor, LT Governor, State Treasurer, or Secretary of State), he must resign his legislative seat. To fill the vacancy, the City’s Mayor will appoint a citizen, who must be confirmed by the City Council.
4. All citizens will be elected or appointed to a City or County Government office.
5. All citizens must be registered to vote in any election. BSF-10

## PROCEDURES TO CONDUCT A CITY CAUCUS

The City will meet in their Designated City Meeting Area (DCMA) for a quick overview of the nomination process, how to become a candidate, offices to be nominated, and the election of the **City Election Commissioner** (done by the City Counselor). **The Election Commissioner may participate in all nominating activities, but cannot be nominated or appear on the City General Election ballot.**

After the election of the Election Commissioner, the City will split along party lines, and convene for their respective **City Party Caucus** in their assigned areas. A Counselor or Senior Advisor will serve as the temporary City Party Chairman and assist in the organization of the caucus, and he will serve in this capacity until a **City Party Chairman** is elected.

After outlining the caucus rules, procedures, and positions to be nominated and elected, the Counselor will open nominations for City Party Chairman. Once a City Party Chairman is elected, he will take over as the presiding officer for the remainder of the City Party Caucus and lead the nomination and election process for the City Party Secretary. Once the Party Secretary is elected, the City Party Chairman will open nominations for the rest of the elected City positions in the following order: **Mayor (1), City Council (5), City Treasurer & Auditor (1), Police & Fire Chief (1), and Director of Parks & Recreation (1)**. State Representative seats are open to everyone, **except** if they have been nominated for a City office or wish to be nominated for a County office. The Election Commissioner may not be nominated for State positions.

NOTE: City Party Chairman and City Party Secretary are *temporary* positions. Citizens elected to these positions *are eligible* to be nominated for any office within Colorado Boys State, including City positions.

At the conclusion of the City Party Caucus, the City Party Secretary is responsible for the completion of BSF-1A (City Party Caucus Nominees), and this is to be turned into the Election Commissioner no later than 8:15 PM, Sunday.

**All City Party Caucus should be completed within an hour and thirty minutes. BSF-1A must be completed by the City Party Secretary and turned into the Election Commissioner. All Election Commissioners must report to the Election Commission Headquarters no later than 8:30 PM Sunday with their completed BSF-1A.**

## COUNTY CAUCUS

### RULES PERTAINING TO NOMINEES

1. A citizen may only appear on the City and County General Election ballot once and may only hold one full time position. The Election Commission, City Party Chairman and Secretary, County Party Chairman and Secretary are *not* full time positions. The Election Commission cannot be nominated for a position at this time.
2. All citizens will be elected or appointed to a City or County Government office.
3. All citizens must be registered to vote in any election (**BSF-10** – filled out at City Party Caucus)

### PROCEDURES TO CONDUCT A COUNTY CAUCUS

The County Parties will meet in their predesignated County Party Caucus meeting locations for a quick overview of the nomination process, how to become a candidate, offices to be nominated, and committee elections. **The Election Commissioner will not participate in any County nominating activities, and cannot be nominated or appear on the ballot as he will be in the initial Election Commission Meeting.**

A Counselor or Senior Advisor will serve as the temporary County Party Chairman and assist in the organization of the caucus. He will serve in this capacity until a County Party Chairman is elected.

After outlining the caucus rules, procedures, and positions to be nominated and elected, the Counselor will open nominations for County Party Chairman. Once a County Party Chairman is elected, he will take over as the presiding officer for the remainder of the County Party Caucus and lead the nomination and election process for the County Party Secretary. Once the Party Secretary is elected, the County Party Chairman will open nominations for the rest of the elected County positions in the following order: County Commissioners (3-at large), Assessor & Surveyor (1), Clerk & Recorder (1), Coroner (1), Sheriff (1), and Treasurer (1). Once all County positions are nominated, he will begin the election process for State Senators (8 at-large). Senators cannot be elected to any City or County positions.

NOTE: County Party Chairman and County Party Secretary are temporary positions. Citizens elected to these positions are eligible to be nominated for any office within Colorado Boys State, including County offices.

NOTE: If a citizen received their party's nomination for a position in their City Party Caucus, they are not eligible for nomination at the County level.

At the conclusion of the County Party Caucus, the County Party Secretary is responsible for the completion of BSF-1B (County Party Caucus Nominees), and this is to be turned into the Election Commission Chairman no later than 9:45 PM, Sunday.



**All County Party Caucus should be completed within an hour and thirty minutes. BSF-1B must be completed by the County Party Secretary and turned into the Election Commissioner.**

**CAMPAIGNING**

No citizen may use pre-made campaign materials from home and engaging in negative campaigning is highly discouraged. However, delegates may bring “raw” materials (markers, paper, etc.) to construct campaign items. No materials should be hung on windows, exit signs, fire equipment, light fixtures, or bathrooms. Use your best judgment.

**MONDAY, 5 JUNE 2023**  
Colorado Boys State Agenda

Day 2: City and County General Elections, State Party Conventions

<b>7:00 AM</b>	<p><b>Breakfast</b> Chuckwagon Cafeteria</p> <ul style="list-style-type: none"> <li>● 7:00 am: Kohler County</li> <li>● 7:10 am: Gilchrist County</li> </ul>
<b>8:00 AM</b>	<p><b>Election Commission Meet:</b> In designated Election Commission Headquarters</p> <ol style="list-style-type: none"> <li>1. Finalize City and County General Election Ballots</li> <li>2. Refine and Review Election Procedures</li> </ol>
<b>8:15 AM</b>	<p><b>Flag Ceremony:</b> Courtyard in front of Gym</p>
<b>8:30 AM</b>	<p><b>General Assembly:</b> In Theater - Bill Writing and Campaigning</p> <ol style="list-style-type: none"> <li>1. Posting of Colors, Chaplain, Announcements</li> <li>2. Boys Nation Report</li> <li>3. Election Commission: Campaigning Rules &amp; City/County General Election Procedures</li> <li>4. Awards (Election Commission Chairman/Color Guard/County Party Chairmen)</li> <li>5. Talent Show Announcement</li> <li>6. How to Campaign Effectively/Golden Circle</li> </ol>
<b>9:00 AM</b>	<p><b>County Election Speeches, Campaigning, Bill Writing:</b> In Designated County Areas</p>
<b>10:10 AM</b>	<p><b>Break</b></p>
<b>10:15 AM</b>	<p><b>City and County General Elections:</b> In Designated <b>City Meeting Area</b></p> <ol style="list-style-type: none"> <li>1. Election Commission Representative outlines the City/County General Election procedure and answers questions</li> <li>2. Conducts City/County General Election</li> </ol>
<b>10:30 AM</b>	<p><b>Election Commission Meet:</b> In designated Election Commission Headquarters directly after the City and County General Election has been completed.</p> <ol style="list-style-type: none"> <li>1. Count votes and fill out necessary forms</li> </ol>
<b>10:30 AM</b>	<p><b>City Meeting: Role Definitions</b> Counselors will guide cities on the nature of each city position and discuss how Problem Based Learning will be structured when government operations begin.</p>

<b>10:50 AM</b>	<b>County Meeting: Role Definitions</b> Counselors will guide cities on the nature of each county position and discuss how Problem Based Learning will be structured when government operations begin.
<b>11:15 AM</b>	<b>Bar Association Meeting:</b> All those who passed the bar exam will meet to discuss the roles of lawyers and to ensure all are aware of the Court's cases available for argumentation. Location: French 124
<b>12:00 PM</b>	<b>Lunch</b> Chuckwagon Cafeteria <ul style="list-style-type: none"> <li>● 12:00 pm: Gilchrist County</li> <li>● 12:10 pm: Kohler County</li> </ul>
<b>1:00 PM</b>	<b>Recreation Time and Talent Show Rehearsal:</b> Follow Counselor Instructions
<b>3:00 PM</b>	<b>General Assembly:</b> Theater <ol style="list-style-type: none"> <li>1. Announcements – Recreation Time</li> <li>2. Guest Speaker</li> <li>3. Parliamentary Procedure Review</li> <li>4. <b>Election Results, City and County Appointments, and Unemployment</b></li> <li>5. Overview of State Party Nomination process.</li> <li>6. Retirement of Colors</li> </ol>
<b>3:45 PM</b>	<b>Election Results Posted:</b> All Citizens report to your City Meeting Areas
<b>3:45 PM</b>	<b>City Government Appointments:</b> In designated <b>City Areas</b> ; City Clerk fills out City Elected and Appointed Offices Form (BSF-4B) and Elected State Representatives (BSF-4C). Turn into Unemployment Headquarters (TBD). <b>Those Citizens not elected to a City Government Office or not appointed to a City Government Office, must go to the County Government Offices no later than 4:15 PM.</b>  <b>Only City Government Appointments are to be made at this time</b> <b>You may only hold one position in City or County Government, but not in both.</b>
<b>4:15 PM</b>	<b>County Government Appointments:</b> In designated County Areas; County Clerk and Recorder fills out County Elected and Appointed Officials (BSF-4D) and Elected State Senators (BSF-4Ca) and turn into counselors. <b>This is only for citizens elected to County Government and those not elected or appointed to a City Government Office.</b> Secretary <b>All County Government Appointments are to be made at this time.</b> <b>You may only hold only one position in City or County Government</b>
<b>4:30 PM</b>	<b>Unemployment Opens:</b> All Citizens <i>not</i> elected or appointed to a City, County, or State office report to the Atrium for Position Appointments <b>Anyone without a full-time job assignment in City, County, or State Legislative Government.</b>

<p><b>4:30 PM</b></p>	<p><b>Position Packet Distribution (Atrium)</b></p> <ul style="list-style-type: none"> <li>● City and County Parks and Recreation Directors</li> <li>● City and County Treasurer/Auditor</li> <li>● Mayors &amp; County Commissioners</li> <li>● City Council</li> </ul>
<p><b>5:00 PM</b></p>	<p><b>Dinner</b> Chuckwagon Cafeteria</p> <ul style="list-style-type: none"> <li>● 5:00 pm: City of the Day (host County)</li> <li>● 5:10 pm: Other County</li> </ul>
<p><b>6:15 PM</b></p>	<p><b>Flag Ceremony:</b> Courtyard in front of Gym</p>
<p><b>6:30 PM</b></p>	<p><b>State Party Conventions (Federalists in Theater, Nationalists in French 126)</b></p> <ol style="list-style-type: none"> <li>1. Opening – Led by the Election Commission       <ol style="list-style-type: none"> <li>a. Presentation of Rules</li> <li>b. Overview of Procedures</li> </ol> </li> <li>2. Elect Party Leadership       <ol style="list-style-type: none"> <li>a. State Party Chairman*</li> <li>b. State Party Secretary</li> <li>c. State Party Parliamentarian*</li> </ol> </li> <li>3. Nomination of State Level Offices (once nominated you cannot decline your nomination for another office)       <ol style="list-style-type: none"> <li>a. Governor (2 candidates)</li> <li>b. Lieutenant Governor (2 candidates)</li> <li>c. US Senator (4)</li> <li>d. Secretary of State (2 candidates)</li> <li>e. State Treasurer (2 candidates)</li> <li>f. Attorney General (2 candidates)**</li> </ol> </li> </ol> <p>*Must pass Parliamentary Procedure Exam  **Must pass Bar Exam</p> <p>All elections and nominations must be completed by <b>10:00 PM</b>.</p> <ol style="list-style-type: none"> <li>4. <b>Nominees: assemble campaign teams.</b> Select campaign manager, media consultant, field managers, and volunteers. Develop strategy for the primary election, and stump speeches. This is the moment for individuals to build alliances with candidates, find key endorsements, and structure thorough voting blocs and networks.</li> </ol>

	<p>5. The Nationalist Party Chairman will become the President of the Senate. He will appoint six (6) members for the Senate Calendar Committee, three (3) from each county.</p> <p>6. The Federalist Party Chairman will become the Speaker of the House. He will appoint six (6) members for the House Calendar Committee, one (1) from each city.</p>
<b>10:15 PM</b>	<p><b>Nightly City Meetings:</b> In City Meeting Areas</p> <p>1. Have each person say their position and job description</p> <p><b>NO ONE IS PERMITTED OFF THE FLOOR AFTER 10:15 PM</b></p>
<b>11:00 PM</b>	<p><b>Lights Out:</b> All Citizens in their rooms.</p>

## STATE PARTY CONVENTION

### PROCEDURES TO CONDUCT A STATE CONVENTION

The State Party Convention elects a State Party Chairman, Secretary, and Parliamentarian. The state party officials preside over the convention as it nominates candidates for state offices.

The State Party Convention is called to order by the Election Commission Representative, who will remain the presiding officer until a State Party Chairman is elected. To kick off the convention, the presiding officer will introduce the rules and procedures to the entire party caucus and allow for any additional amendments to the rules from the floor.

After confirming the convention rules, procedures, and amendments, nominations for State Party Chairman will be opened. Once a State Party Chairman is elected, he will take over as the presiding officer for the remainder of the State Party Convention, leading with the nomination and election process for the State Party Secretary and State Party Parliamentarian.

**Please Note:** to become an eligible candidate for State Party Chairman or State Party Parliamentarian, you must pass the Parliamentary Procedure Exam. A list of eligible citizens will be provided to the Election Commission Representative leading the State Party Convention from the Election Commission.

Once the party leadership is in place, the State Party Chairman will open nominations for the State elected positions in the following order: Governor (2), Lieutenant Governor (2), United States Senator (4), Secretary of State (2), Attorney General (2), and State Treasurer (2). Once all State positions are nominated, the remaining time should be used for campaigning and strategizing for the State Party Primary Election. The candidate who receives a majority of the votes in the State Party Primary (except for US Senator-top two vote getters) will move on to the General Election.

**Please Note:** to become an eligible candidate for Attorney General, you must pass the Bar Exam. A list of eligible citizens will be provided by the Election Commission to the State Party Secretary.

**Once the State Party Convention is completed, the BSF-1C must be finalized by the State Party Secretary and turned into the Election Commissioner.**

#### **RULES PERTAINING TO NOMINEES FOR STATE OFFICIALS AND PARTY LEADERSHIP**

1. A citizen may only appear once on the State Primary and General Election ballot.
  - a. All citizens elected or appointed to a City or County Government Office are eligible for all State-wide elections.
2. All citizens are eligible to appear on the State Level ballot:
  - a. Election Commissioner: Must resign as an Election Commissioner prior to the opening of the State Party Convention if a Commissioner will want to run for a State Party Office or be nominated for a State Level Office.
  - b. State Party Leadership (Chairman, Secretary, and Parliamentarian): Once elected to a State Party Leadership position, he can resign but cannot be nominated for a State Level Office.
    - i. Election of a new State Party Chairman: Led by the Election Commission Representative with the support of a Counselor. Anyone can be nominated and they must have passed the Parliamentary Procedure Exam. The election of the State Party Chairman should follow The Rules Governing State Party Conventions.
    - ii. Election of a new State Party Secretary: Led by the State Party Chairman. Anyone can be nominated (unless they already hold a State Party leadership position). The election of the State Party Secretary should follow The Rules Governing State Party Conventions.
    - iii. Election of a new State Party Parliamentarian: Led by the State Party Chairman. Anyone can be nominated (unless they already hold a State Party leadership position) and they must have passed the Parliamentary Procedure Exam. The election of the State Party Parliamentarian should follow The Rules Governing State Party Conventions.
3. Once a citizen receives a nomination and is chosen to appear on the State Party Primary Ballot, he may not resign or run for another office.
4. Election Commissioners Representative Role
  - a. Service as the presiding officer until the State Party Chairman is elected.
    - i. If the Chairman were to resign, he would serve in this regard until a new chair is elected.
  - b. Special Assistant to the State Party Secretary:
    - i. Provide a list of those citizens who have passed the Bar and Parliamentary Procedure Exams.
    - ii. Support all needs of the State Party Secretary.
    - iii.
5. Requirements for Nomination:

- a. State Party Chairman – Pass Parliamentary Procedure Exam
- b. State Party Secretary – None
- c. State Party Parliamentarian – Pass Parliamentary Exam
- d. Attorney General – Pass Bar Exam

## THE RULES GOVERNING STATE PARTY CONVENTIONS

1. Delegates will be seated according to City in the same section as their County.
2. Cities will be polled alphabetically in nomination and voting.
3. During the roll call for nominations, the City when called, nominates its candidate(s).
  - a. Individuals cannot self-nominate, and every nomination must be seconded by some other than the nominator and nominee.
  - b. There are not to be any nomination speeches at this time.
4. Once all Cities have been polled, a final call for nominations will be taken. Once all nominations have been made, nominations will be closed.
5. Rules for Party Leadership:
  - a. If more than 8 nominees:
    - i. All candidates are permitted to speak for up to 30 seconds in the order of nomination. Once all candidates have used their 30 seconds, each will be given the opportunity to state their name and Boys State City.
    - ii. Vote for up to 8 candidates and top 8 move forward.
      1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
    - iii. Remaining 8 candidates are permitted to speak for up to 45 seconds in the order of nomination. Once all candidates have used their 45 seconds, each will be given the opportunity to state their name and Boy State City.
    - iv. Vote for up to 4 candidates and top 4 move forward.
      1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
    - v. Remaining 4 candidates are permitted to speak for up to 1 minute in the order of nomination. Once all candidates have used their 1 minute, each will be given the opportunity to state their name and Boy State City.
    - vi. Vote for up to 2 candidates and top 2 candidates move forward.
      1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
    - vii. Remaining 2 candidates are permitted to speak for up to 1 minute in the order of nomination. Once both candidates have used their 1 minute, each will be given the opportunity to state their name and Boys State City.
    - viii. Vote for one candidate, and the winner assumes the State Party Office.

1. If there is a tie, it will be broken by a coin flip performed by the election commission representative and monitored by a counselor.
- b. If 5 to 8 nominees:
- i. All candidates are permitted to speak for up to 45 seconds in the order of nomination. Once all candidates have used their 45 seconds, each will be given the opportunity to state their name and Boy State City.
  - ii. Vote for up to 4 candidates and top 4 move forward.
    1. If there is a tie for the final position(s), a run-off will be done for only those candidates.
  - iii. Remaining 4 candidates are permitted to speak for up to 1 minute in the order of nomination. Once all candidates have used their 1 minute, each will be given the opportunity to state their name and Boy State City.
  - iv. Vote for up to 2 candidates and top 2 candidates move forward.
    1. If there is a tie for the final position(s), a run-off will be done for only those candidates.
  - v. Remaining 2 candidates are permitted to speak for up to 1 minute in the order of nomination. Once both candidates have used their 1 minute, each will be given the opportunity to state their name and Boys State City.
  - vi. Vote for one candidate, and the winner assumes the State Party Office.
    1. If there is a tie, it will be broken by a coin flip performed by the election commission representative and monitored by a counselor.
- c. If 3 or 4 nominees:
- i. All candidates are permitted to speak for up to 1 minute in the order of nomination. Once all candidates have used their 1 minute, each will be given the opportunity to state their name and Boy State City.
  - ii. Vote for up to 2 candidates and top 2 candidates move forward to the State Party Primary Election.
    1. If there is a tie for the final position(s), a run-off will be done for only those candidates.
  - iii. Remaining 2 candidates are permitted to speak for up to 1 minute in the order of nomination. Once both candidates have used their 1 minute, each will be given the opportunity to state their name and Boys State City.
  - iv. Vote for one candidate, and the winner assumes the State Party Office.
    1. If there is a tie, it will be broken by a coin flip performed by the election commission representative and monitored by a counselor.
- d. If 2 nominees:
- i. Each candidate is permitted up to 2 minutes to speak in the order of nomination. Once both candidates have used their speaking time, each will be given the opportunity to state their name and Boys State City.
  - ii. Vote for one candidate, and the winner assumes the State Party Office.
    1. If there is a tie, it will be broken by a coin flip performed by the election commission representative and monitored by a counselor.



- e. If 1 nominee:
  - i. Assumes the State Party Office.
- 6. Rules for State Level Offices:
  - a. If more than 8 nominees:
    - i. All candidates are permitted to speak for up to 45 seconds in the order of nomination. Once all candidates have used their 45 seconds, each will be given the opportunity to state their name and Boys State City.
    - ii. Vote for up to 8 candidates and top 8 move forward.
      - 1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
    - iii. Remaining 8 candidates are permitted to speak for up to 1 minutes in the order of nomination. Once all candidates have used their 1 minutes, each will be given the opportunity to state their name and Boy State City.
    - iv. Vote for up to 4 candidates and top 4 move forward.
      - 1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
    - v. Remaining 4 candidates are permitted to speak for up to 1 minute in the order of nomination. Once all candidates have used their minute, each will be given the opportunity to state their name and Boy State City.
    - vi. Vote for up to 2 candidates and top 2 candidates move forward to the State Party Primary Election.
      - 1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
  - b. If 5 to 8 nominees:
    - i. All candidates are permitted to speak for up to 1 minute in the order of nomination. Once all candidates have used their 1 minute, each will be given the opportunity to state their name and Boy State City.
    - ii. Vote for up to 4 candidates and top 4 move forward.
      - 1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
    - iii. Remaining 4 candidates are permitted to speak for up to 1 minute in the order of nomination. Once all candidates have used their minute, each will be given the opportunity to state their name and Boy State City.
    - iv. Vote for up to 2 candidates and top 2 candidates move forward to the State Party Primary Election.
      - 1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
  - c. If 3 or 4 nominees:
    - i. All candidates are permitted to speak for up to 1 minute and 30 seconds in the order of nomination. Once all candidates have used their 1 minute and 30 seconds, each will be given the opportunity to state their name and Boy State City.

- ii. Vote for up to 2 candidates and top 2 candidates move forward to the State Party Primary Election.
      - 1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
  - d. If 2 nominees:
    - i. Both candidates move forward to State Party Primary Election.
  - e. If 1 nominee:
    - i. Appears unopposed on State Party Primary Election ballot.
- 7. Rules for US Senate:
  - a. If more than 8 nominees:
    - i. All candidates are permitted to speak for up to 1 minute in the order of nomination. Once all candidates have used their 1 minute, each will be given the opportunity to state their name and Boys State City.
    - ii. Vote for up to 8 candidates and top 8 move forward.
      - 1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
    - iii. Remaining 8 candidates are permitted to speak for up to 2 minutes in the order of nomination. Once all candidates have used their 2 minutes, each will be given the opportunity to state their name and Boy State City.
    - iv. Vote for up to 4 candidates and top 4 candidates move forward to the State Party Primary Election.
      - 1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
  - b. If 5 to 8 nominees:
    - i. All candidates are permitted to speak for up to 2 minutes in the order of nomination. Once all candidates have used their 2 minutes, each will be given the opportunity to state their name and Boy State City.
    - ii. Vote for up to 4 candidates and top 4 candidates move forward to the State Party Primary Election.
      - 1. If there is a tie for the final position(s), a run-off off will be done for only those candidates.
  - c. If 3 or 4 nominees:
    - i. All candidates move forward to State Party Primary Election.
  - d. If 2 nominees:
    - i. Candidates appear unopposed on State Party Primary Election ballot.
- 8. The Parliamentarian serves as a timer. He shall set an audio timer for each speech.
- 9. All voting is to be done by electronic voting if available with help from the Election Commission. If electronic voting is not available, then the raising of hands is the preferred method.
- 10. Results of all voting should not be shared with the candidates.
- 11. Where the caucus rules do not take care of a situation, Robert's Rules of Order prevail.

\*Selection of party candidates for the State Party Leadership and Primary Ballot are subject to the established rules. These rules are voted upon by the entire party and are subject to change by the party prior to selecting primary election candidates.

### **THE OPERATIONAL PROCEDURE FOR STATE PARTY CONVENTIONS**

1. An Election Commission Representative serves as the presiding officer until the State Party Chairman is elected.
  - a. The Election Commission Representative opens the caucus by presenting the State Party Convention Rules and Procedures
  - b. Conduct the Election of the State Party Chairman
2. Once the State Party Chairman is elected, he shall conduct the following:
  - a. Election of the rest of the State Party Leadership:
    - i. State Party Secretary
    - ii. State Party Parliamentarian
  - b. Nomination of the State Offices:
    - i. Governor
    - ii. Lieutenant Governor
    - iii. US Senators
    - iv. Secretary of State
    - v. State Treasurer
    - vi. Attorney General
3. Close State Party Caucus no later than 10:00 PM. If there is any remaining time, the State Party Chairman shall instruct the citizens to develop election strategies and to campaign.

**TUESDAY, 6 JUNE 2023**

Colorado Boys State Agenda

Day 3: State Primary Elections

<b>7:00 AM</b>	<b>Breakfast</b> Chuckwagon Cafeteria <ul style="list-style-type: none"><li>● 7:00 am: Kohler County</li><li>● 7:10 am: Gilchrist County</li></ul>
<b>8:15 AM</b>	<b>Flag Ceremony:</b> Courtyard in front of Gym <ol style="list-style-type: none"><li>1. Announcements and Director's Update</li></ol>
<b>8:30 AM</b>	<b>Election Commission Meet:</b> In Election Commission Headquarters <ol style="list-style-type: none"><li>1. Refine and Review State Party Primary Election Procedures</li></ol> Finalize State Party Primary Election Ballots  <b>General Assembly:</b> Guest Speaker and State Party Primary Procedures. In Theater <ol style="list-style-type: none"><li>1. Posting of Colors</li><li>2. Chaplain</li><li>3. Guest Speaker</li><li>4. BREAK FOR 10 MINUTES, <b>STRICTLY</b></li><li>5. Announcements and Directors Update</li><li>6. Awards (City of the Day/County of the Day/State Party Chairmen/Rec Time)</li><li>7. Election Commissioner Chairman outlines the State Party Primary Election procedure and answers questions</li></ol>
<b>10:30 AM</b>	<b>State Primary Elections:</b> Fixed Polling Locations in designated voting areas in Atrium. Cities may meet after voting to begin planning for the first Government Business session after lunch.
<b>12:00 PM</b>	<b>Lunch</b> Chuckwagon Cafeteria <ul style="list-style-type: none"><li>● 12:00 pm: Gilchrist County</li><li>● 12:10 pm: Kohler County</li></ul>
<b>1:00 PM</b>	<b>Recreation Time &amp; Talent Show Rehearsal</b>
<b>3:00 PM</b>	<b>City and County Government Opens for Business</b> (All Election Commissioners are excused for official Election Commission Duties) Problem Based Learning commences. <b>Election Commission Meets:</b> In designated Election Commission Headquarters <ol style="list-style-type: none"><li>1. Finalize the count for State Party Primary Ballots</li><li>2. Finalize State General Election Ballot</li><li>3. Refine and Review State General Election Procedures</li></ol>

<b>4:15 PM</b>	<p><b>General Assembly:</b> Presentation of General Election Candidates. In Theater.</p> <ol style="list-style-type: none"> <li>1. Announcing of General Election Candidates – Introduced by Party Chairmen</li> <li>2. Retirement of Colors</li> <li>3. All General Election Candidates Stay After for Q/A Preparation <ul style="list-style-type: none"> <li>- Candidates prepare speeches</li> </ul> </li> </ol>
<b>5:00 PM</b>	<p><b>Dinner</b> Chuckwagon Cafeteria</p> <ul style="list-style-type: none"> <li>● 5:00 pm: City of the Day (host County)</li> <li>● 5:10 pm: Other County</li> </ul>
<b>6:15 PM</b>	<p><b>Flag Ceremony:</b> Courtyard in front of Gym</p>
<b>6:30 PM</b>	<p><b>Moderated Q/A:</b> In Theater - General Assembly format, a Media Team moderator will ask questions of the candidates, with each candidate receiving a specified allotted time to answer.</p> <ol style="list-style-type: none"> <li>1. Candidates for Q/A: Secretary of State, State Treasurer, Attorney General</li> </ol>
<b>7:30 PM</b>	<p><b>Open Forum:</b> Divide into State Parties. Nationalist candidates will attend the Federalist Convention, and Federalist candidates will attend Nationalist Convention.</p> <ol style="list-style-type: none"> <li>1. Candidate Speeches (&lt;2 minutes) <ol style="list-style-type: none"> <li>a. Governor</li> <li>b. Lt. Governor</li> <li>c. US Senators</li> </ol> </li> <li>2. After speeches, the conventions may ask questions of all candidates.</li> </ol>
<b>8:30 PM</b>	<p><b>State Government Town Hall Meetings (Governor, LT Governor, US Senator candidates only) in Designated City Meeting Areas</b></p>
<b>10:00 PM</b>	<p><b>Nightly City Meetings:</b> On City floor</p> <p><b>NO ONE IS PERMITTED OFF THE FLOOR AFTER 10:00 PM</b></p>
<b>11:00 PM</b>	<p><b>Lights Out:</b> All Citizens in their rooms.</p>

## Town Hall Meetings

It is a time-honored tradition of the Colorado Boys State that the candidates for major offices pay tribute to each city. Each candidate will have a short time to introduce themselves, their goals, and their ideals to each city. At the same time, each city is entitled the right to ask the candidates questions pertaining to their candidacy, proposed programs, and personal character.

This is intended to be an exercise in the local nature of state politics. A state candidate must earn his office by competing for local communities' loyalties. It is through that loyalty that a candidate becomes successful and maintains his influence while in office.

It is also a fun time, as questions can range from, "What is your goal with the highway funding issue?" to "Have you ever licked the tail of a frog, and why not?" This is a moment of hilarity and camaraderie. We are providing guidelines to what is and what is not acceptable.

### ACCEPTABLE

- Funny questions
- Policy questions
- Questions about a candidate's tribal allegiances

### UNACCEPTABLE

- Touching of candidate
- "Strobe-lighting"
- Forcing candidate to consume any product or material
- Extreme profanity
  - Includes comments considered discriminatory
  - Any comment on the physical characteristic of the candidate is out of bounds
- Cannot compel the candidate to lay prone/horizontal

It is highly recommended and encouraged that your serious to fun questions ratio is not lower than 40/60.

Begin with serious questions or alternate between them.

**WEDNESDAY, 7 JUNE 2023**  
Colorado Boys State Agenda

Day 4: State General Election, Begin State Operations

<b>7:00 AM</b>	<p><b>Breakfast</b> Chuckwagon Cafeteria</p> <ul style="list-style-type: none"> <li>● 7:00 am: Kohler County</li> <li>● 7:10 am: Gilchrist County</li> </ul>
<b>8:00 AM</b>	<p><b>Flag Ceremony:</b> Courtyard in front of Gym</p> <ol style="list-style-type: none"> <li>1. Announcements and Updates</li> </ol>
<b>8:30 AM</b>	<p><b>General Assembly:</b> State General Election Procedures and Candidate Speeches (Theater)</p> <ol style="list-style-type: none"> <li>1. Final Candidate Speeches (Candidate Intro by Party Chairman. The party order by coin flip before assembly) <ol style="list-style-type: none"> <li>a. Governor (2 minutes)</li> <li>b. Lieutenant Governor (2 minutes)</li> <li>c. US Senators (2 minutes)</li> <li>d. Secretary of State (1 minute)</li> <li>e. State Treasurer (1 minute)</li> <li>f. Attorney General (1 minute)</li> </ol> </li> <li>2. Election Commissioner Chairman outlines the State General Election procedure and answers questions</li> </ol>
<b>8:55 AM</b>	<b>Break</b>
<b>9:00 AM</b>	<p><b>State General Election:</b> Voting will commence via paper ballot in the designated voting area. Cities will be called forth randomly to the voting area one at a time. Election commissioners will oversee the security of the election. The Media Team may conduct exit polling outside of the designated voting area and continue to update the results until all the voting is completed.</p>
<b>10:00 AM</b>	<p><b>City and County Government Operations</b> <i>Members who were voted to the state legislature will attend these meetings to gauge the priorities of their constituents. (All Election Commissioners and members of the House and Senate Calendar Committees are excused for official duties)</i></p> <p><b>Please listen carefully for meeting locations.</b></p>
<b>10:45 PM</b>	<p><b>General Assembly:</b> (Theater) Guest Speaker and Installment of State Government</p> <ol style="list-style-type: none"> <li>1. Guest Speaker</li> </ol>

	<ol style="list-style-type: none"> <li>2. Election Results (Secretary of State fills out BSF-4K – State Elected and Appointed Officials during lunch)</li> <li>3. Introduction and Inauguration of State Elected Officials</li> <li>4. Governor’s Inauguration Address</li> <li>5. Governor’s Appointments: Appeals Court-3 (must pass Bar exam); Chief of Staff-1 <ol style="list-style-type: none"> <li>a. The following positions may not necessarily be filled according to the Program Coordinator. Executive Director of Agriculture-1; Executive Director of Corrections-1; Executive Director of Education-1; Executive Director of Human Services-1; Executive Director of Labor &amp; Employment-1; Executive Director of Local Affairs-1; Executive Director of Military &amp; Veterans Affairs-1; Executive Director of Natural Resources-1; Executive Director of Public Health &amp; Environment-1; Executive Director of Public Safety-1; Executive Director of Regulatory Agencies-1; Executive Director of Transportation-1; Awards (City of the Day/County of the Day/State Party Nominees/Rec Time)</li> </ol> </li> <li>6. Retirement of Colors</li> </ol>
<p><b>12:00 PM</b></p>	<p><b>Lunch</b> Chuckwagon Cafeteria</p> <ul style="list-style-type: none"> <li>● 12:00 pm: Gilchrist County</li> <li>● 12:10 pm: Kohler County</li> </ul>
<p><b>You started out as an eager but unacquainted group of young men ready to form the government of the 51<sup>st</sup> State. That government is now assembled, elected through a fair and open competitive process. Now, it is time to put it into action as a functioning institution of the body politic. It is necessary to create laws that make the government a better and more realistic regulator of our society. Go boldly, being mindful of your obligations as a leader and citizen and apply your abilities and vision to make the 51<sup>st</sup> what it is today: The American Legion Colorado Boys State.</b></p>	
<p><b>1:15 PM</b></p>	<p><b>State Government Open for Business</b></p> <ol style="list-style-type: none"> <li>1. <b>Senate:</b> Called to order by the President of the Senate (Nationalist Party Chairman) Location: French 125 <ol style="list-style-type: none"> <li>a. Elect a Secretary</li> <li>b. Elect a Parliamentarian*</li> <li>c. Elect a Sergeant-at-Arms</li> <li>d. Reading of Rules by Sergeant-at-Arms</li> <li>e. Receive report from the Chairman of the Senate Calendar Committee, and the Presentation of the Calendar Committee Order of Business (BSF-7) and the bills for first reading by the Secretary.</li> <li>f. Establish committees Secretary</li> </ol> </li> </ol>



	<ul style="list-style-type: none"> <li>g. After all bills are introduced and received their first reading they are sent to the respective committees</li> <li>h. Begin Committee work</li> </ul> <p>2. <b>House of Representatives:</b> Called to order by the Speaker of the House (Federalist Party Chairman) Location: French 126</p> <ul style="list-style-type: none"> <li>a. Elect a Secretary</li> <li>b. Elect a Parliamentarian*</li> <li>c. Elect a Sergeant-at-Arms</li> <li>d. Reading of Rules by Sergeant-at-Arms</li> <li>e. Receive report from the Chairman of the House Calendar Committee, and the Presentation of the Calendar Committee Order of Business (BSF-7) and the bills for first reading by the Secretary.</li> <li>f. Establish committees</li> <li>g. After all bills are introduced and received their first reading they are sent to the respective committees</li> <li>h. Begin Committee work</li> </ul> <p>3. <b>Executive Branch:</b> Called to order by the Governor Location: French 223</p> <ul style="list-style-type: none"> <li>a. Work on Problems</li> <li>b. Develop Budget</li> <li>c. Attorney General – may appoint up to 2 staff (passed the Bar Exam)</li> <li>d. Secretary of State – build staff from election commissioners based on budget availability.</li> </ul> <p>4. <b>Appeals Court:</b> French 124</p> <ul style="list-style-type: none"> <li>a. Appoint up to 3 clerks</li> <li>b. Appeals Court Orientation</li> </ul> <p>*Must pass Parliamentary Procedure Exam</p>
<b>1:15 PM</b>	<b>City and County Government Open for Business</b> If any City official or State Representative is elected or appointed to a statewide office, the Mayor (or council in the absence of the mayor) must appoint and city council approve a replacement State Representative or city official. The same applies for State Senators, but with the County Commission making the replacement.
<b>5:00 PM</b>	<b>Dinner</b> Chuckwagon Cafeteria <ul style="list-style-type: none"> <li>● 5:00 pm: City of the Day (host County)</li> <li>● 5:10 pm: Other County</li> </ul>
<b>6:15 PM</b>	<b>Flag Ceremony:</b> Courtyard in front of Gym
<b>6:30 PM</b>	<b>Recreation Time &amp; Talent Show Rehearsal</b>

<b>8:30 PM</b>	<b>City, County, and State Government Open for Business</b> Convene in locations from earlier this afternoon. <b>See earlier meeting locations</b>
<b>10:00 PM</b>	<b>Nightly City Meetings:</b> On City floor  <b>NO ONE IS PERMITTED OFF THE FLOOR AFTER 10:00 PM</b>
<b>11:00 PM</b>	<b>Lights Out:</b> All Citizens in their rooms.

## PROCEDURES FOLLOWED IN PASSING BILLS IN THE STATE SENATE AND HOUSE OF REPRESENTATIVES

### 1. Calendar Committee Review

- a. The Committee Chairman brings the bills to his committee meeting for discussion
- b. All bills are reviewed by the committee and grouped by content to help determine which bills will move forward
  1. All bills are to be considered and grouped by content and organized into a main bill to be present to the respective legislator.
- c. Establishes the Order of Business (BSF-7) for the first reading
- d. Bills are forwarded from the Calendar Committee:
  1. Senate Secretary
  2. House Secretary
- e. Provide a list of recommended committees to their respective chamber's leadership.  
Possible committees are:
  1. Finance and Appropriations (Taxation and Expenditure)
  2. Transportation
  3. Education
  4. Judiciary
  5. Healthy and Human Services
  6. Local Governments
  7. Business, Labor, Technology
- f. The above listed committees may be modified, created or eliminated upon a 2/3 vote of the *Calendar Committee*
- g. No more than 11 committees may exist in the House and 8 in the Senate

### b. Introduction

- a. All bills and resolutions must be introduced by a member of the legislature. Senators introduce their bills in the Senate and Representatives introduce their bills in the House.
- b. The bill itself must bear the name of a member or the names of a group of members of the legislature.
- c. Introduction of a bill is limited to 45 seconds and no questions are permitted at this time.
- d. All bills must be turned into the Senate or House Calendar Committee for ordering, approval, and forwarding to the Senate or House Secretary for first reading.
- e. All revenue bills must originate in the House.

3. **First reading by the Secretary**
  - a. All bills are numbered consecutively
  - b. Introduced by the Secretary of the chamber by its number and title (example: Senate Bill 06 – The Integration of Boys and Girls State)
  - c. To be read by the Secretary (with the help of the author if possible or necessary)
  - d. Bill is read, there is no debate at this time
4. **Bills and Members assigned to committees by Speaker of the House/President of the Senate**
  - a. Each Calendar Committee will pre-establish committees based on the bills they have reviewed, and provide recommended committee assignments for each bill
  - b. The Speaker/President shall assign each bill to a specific committee for consideration.
  - c. Each member of the House and Senate will serve on one committee and may not serve on more than one committee.
  - d. The Speaker of the House and President of the Senate will appoint members of their respective chambers to each committee
    - i. House – no more than 11 members and a minimum of 7 on a committee and no more than 3 members can be from the same city on the same committee
    - ii. Senate – no more than 6 members and a minimum of 4 on a committee and no more than 2 members can be from the same city on the same committee
    - iii. Leadership may ask for volunteers, but they hold the ultimate decision on committee assignments
    - iv. The Speaker of the House and President of the Senate will assign the Chairman and Vice Chairman for each committee
5. **Committee Hearing (where public testimony & amendments may be offered) in consideration of the bill**
  - a. Earliest stage of bill review and the workhorse of the legislator
  - b. Review assigned bills
    - i. Receive testimony from public, including the governor’s staff and bill sponsors, on the bill
    - ii. Develop recommended amendments and mark-up bill as needed
  - b. After public testimony, debate on each bill in committee shall be limited to 8 minutes.
  - c. Vote on the bill for either a favorable report to the full chamber, an unfavorable report, or postpone indefinitely, effectively killing the bill. All bills with a vote (favorable or unfavorable) shall be given to the Calendar Committee to be placed on the docket
6. **Committee reports offered**
  - a. Provide a brief report of the bill, favorable or unfavorable, and provide a minority report for the opposite view, if available.
  - b. Attach the report to the bill so that it can be referenced if needed
7. **Calendar Committee**
  - a. Once a bill comes out of committee, it is sent to the Calendar Committee to be placed on the docket for the next full legislative session (BSF-7)
8. **Second reading of the bill (may include debate and additional amendments)**
  - a. Where most of the debate on the bill occurs
  - b. Committee chairmen shall present the marked-up bills, providing a brief summary of committee reports.
  - c. Each representative is limited to a **total** of 2 minutes of debate per bill in the House. (Example: For Bill 000, Representative A debates for 30 seconds, and Representative B for 50 seconds. Representative A has 1 minute 30 seconds remaining on Bill 000 and Representative B has 1 minute and 10 seconds.)

- d. Each senator is limited to a **total** of 3 minutes of debate per bill in the Senate.
- e. The Parliamentarians shall be responsible for tracking debate time and limits, and the boys are encouraged to bind themselves to an honor code of keeping time themselves.
- f. A motion to end debate requires a 2/3 vote. This vote shall be done only by roll call vote, in which each member's name is called and their vote counted. ***This rule cannot be suspended.*** The Secretary is charged with creating and maintaining a list of individuals in their chamber with assistance from the Parliamentarian.
- g. The bill may be passed or voted down by a majority vote. ***There are no filibusters at Boys State.***
- h. Amendments - Must be voted on, approved by majority vote.

**9. Third and final reading of the bill**

- a. A third reading is necessary only when a bill was passed with amendments
- b. The bill comes up on the schedule for Third Reading
  - i. A roll call vote is taken on final passage of the bill
  - ii. Every bill that has been voted on by committee must be voted on by the Senate or House at least once

**10. Goes to the other chamber (House or Senate) for the same process (steps 3-9)**

- a. The first chamber that passed a bill sends it in legal form with all amendments to the Second House with a message stating the bill passed
- b. The second chamber introduces the bill and follows the normal legislative procedures
- c. If the bill passes the second chamber without being amended, the bill is sent to the Governor for his action.
- d. If the bill passes the second chamber with amendments, the bill moves to a six (6) person Conference Committee.

**11. Conference Committees resolve the differences between the House and Senate versions of bills**

- a. A conference committee is made up of a delegation from the Senate and a delegation from the House with three (3) members each, selected by the President and Speaker. The conference committee meets in an attempt to work out a common language acceptable to both the Senate and House when agreement could not be reached through individual committees or floor amendments.
- b. Any agreement reached by the Conference Committee is tentative. The compromise bill must be submitted to both chambers for full floor consideration. The agreement reached is presented as a full-bill amendment. That is, the conference committee takes all modifications and presents it as one amendment. No further amendments can be made by the individual chambers (there is only a yes-or-no vote). If either chamber rejects the agreement, the bill fails.
- c. Conference Committee members are appointed by the Speaker of the House and President of the Senate.

**12. Governor Actions**

- a. Signs the Bill – Becomes Law
  - i. Become effective immediately
  - ii. An established time is provided for in the bill
- b. Refuses to sign the Bill (pocket veto) - The bill will not become law if the Governor does not sign the bill within one (1) hour after it is passed the second chamber, and the legislature is not in session. It will become law if the Governor does not sign the bill within one (1) hour after it is passed the second chamber, and the legislature is in session.
- c. Veto – Sent back to the chamber where the bill originated

- i. In its current form, it must pass both chamber with a 2/3 vote in each chamber to become Law

**13. Gubernatorial Appointee Confirmation**

- a. The Gubernatorial appointees for Chief of Staff and entire Colorado Boys State Appeals Court must appear before the Senate Judiciary Committee for consideration.
- b. The Senate Judiciary Committee shall hold hearings and other testimony regarding the nominees' qualifications. The committee shall render an opinion based on majority vote to the consideration of the full Senate.
- c. In order to confirm a nominee, the Senate must approve by a 2/3 vote.
- d. Once confirmed, the Colorado Boys State Appeals Court will elect their Chief Judge from among themselves.
- e. All other Governor Appointees will assume their roles without confirmation hearings.

**14. Other Actions**

- a. Any actions not directly addressed in this section can be found in the Colorado State Legislator Rules.

**THURSDAY, 8 JUNE 2023**  
Colorado Boys State Agenda

Day 5: Full Government Day xxx

<b>7:00 AM</b>	<p><b>Breakfast</b> Chuckwagon Cafeteria</p> <ul style="list-style-type: none"> <li>● 7:00 am: Kohler County</li> <li>● 7:10 am: Gilchrist County</li> </ul>
<b>8:15 AM</b>	<p><b>Flag Ceremony:</b> Courtyard in front of Gym</p>
<b>8:30 AM</b>	<p><b>City, County, and State Government Operations Open</b></p> <ol style="list-style-type: none"> <li>1. The state legislature should consider and hear testimony from the various cities and counties that are petitioning the state government for aid, funding, or exemptions to state law.</li> </ol> <p>PLEASE BE AWARE OF ANY CHANGES TO MEETING LOCATIONS</p>
<b>11:15 AM</b>	<p><b>Cities Convene in Theater for picture staging:</b> We will conduct a statewide picture. Upon completion, line up again in cities.</p>
<b>11:30 AM</b>	<p><b>City Pictures:</b> By City Lined up, Tallest to Shortest, starting with Gilchrist County, then Kohler.</p>
<b>12:00 PM</b>	<p><b>Lunch</b> Chuckwagon Cafeteria</p> <ul style="list-style-type: none"> <li>● 12:00 pm: Gilchrist County</li> <li>● 12:10 pm: Kohler County</li> </ul>
<b>1:15 PM</b>	<p><b>General Assembly:</b> Speaker and Retire the Colors (Theater)</p> <ol style="list-style-type: none"> <li>1. Posting of Colors</li> <li>2. Chaplain</li> <li>3. Announcements and Director’s Update</li> <li>4. Guest Speaker</li> <li>5. Governors Address – Ongoing Legislation and Problems</li> <li>6. Awards (City of the Day/County of the Day/State Elected Officials/Rec Time)</li> <li>7. Retire the Colors</li> </ol>
<b>2:00 PM</b>	<p><b>All levels of Government resume operation</b></p> <ol style="list-style-type: none"> <li>1. House and Senate – consideration of bills by committees (if needed) and at 2:30 full chamber consideration of bills that have cleared committee process, consider bills from the other chamber. <ol style="list-style-type: none"> <li>a. If needed, a committee can convene during a full session of the chamber.</li> <li>b. Calendar committee can meet as needed</li> </ol> </li> </ol>

	<ol style="list-style-type: none"> <li>2. Executive Branch – finalize budget and work on problems</li> <li>3. Appeals Court – continue and finish case work</li> <li>4. City and County governments: continue and finish collaboration with state government to finish problems</li> </ol>
<b>5:00 PM</b>	<b>Dinner</b> Chuckwagon Cafeteria <ul style="list-style-type: none"> <li>● 5:00 pm: City of the Day (host County)</li> <li>● 5:10 pm: Other County</li> </ul>
<b>6:15 PM</b>	<b>Flag Ceremony:</b> Courtyard in front of Gym
<b>6:30 PM</b>	<b>All levels of Government resumes operations</b> <ol style="list-style-type: none"> <li>1. House and Senate – consideration of bills by full chamber and committee if needed <ol style="list-style-type: none"> <li>a. Calendar Committees and Chamber Heads: assign bills, giving priority to executive legislation</li> </ol> </li> <li>2. Executive Branch – work on problems</li> <li>3. Appeals Court – continue case work</li> <li>4. City and County: Finalize any requests or problems that require last minute state level involvement.</li> </ol>
<b>7:30 PM</b>	<b>Talent Show</b> (Theater)
<b>10:00 PM</b>	<b>Nightly City Meetings:</b> On City floor  <b>NO ONE IS PERMITTED OFF THE FLOOR AFTER 10:00 PM</b>
<b>11:00 PM</b>	<b>Lights Out:</b> All Citizens in their rooms.

**FRIDAY, 9 JUNE 2023**  
Colorado Boys State Agenda

Day 6: Graduation Day

<b>7:00 AM</b>	<b>Breakfast</b> Chuckwagon Cafeteria <ul style="list-style-type: none"> <li>● 7:00 am: Kohler County</li> <li>● 7:10 am: Gilchrist County</li> </ul>
<b>8:15 AM</b>	<b>Flag Ceremony:</b> Courtyard in front of Gym
<b>8:30 AM</b>	<b>All levels of Government open for business</b> <ol style="list-style-type: none"> <li>1. House and Senate – consideration of bills and passing final legislation</li> <li>2. Executive Branch – work on problems</li> <li>3. Appeals Court – continue case work</li> <li>4. City and County: Final push for all problems</li> </ol>
<b>12:00 PM</b>	<b>Lunch</b> Chuckwagon Cafeteria <ul style="list-style-type: none"> <li>● 12:00 pm: Gilchrist County</li> <li>● 12:10 pm: Kohler County</li> </ul>
<b>1:15 PM</b>	<b>Joint Session of the General Assembly:</b> (Theater) All Senators, Representatives, and State Officials will meet in a Joint Session. The Governor will present his State of the 51st State address. Awards (City of the Day/County of the Day/Talent Show Winner/Best Bill/Most Bills up for consideration)
<b>3:45 PM</b>	<b>Prepare for Graduation Ceremony</b>
<b>5:00 PM</b>	<b>Dinner</b> Chuckwagon Cafeteria <ul style="list-style-type: none"> <li>● 5:00 pm: City of the Day (host County)</li> <li>● 5:10 pm: Other County</li> </ul>
<b>6:15 PM</b>	<b>Flag Ceremony:</b> Courtyard in front of Gym  <b>Graduation Ceremony:</b> All Citizens will remain with their Cities after Flag Ceremony, and proceed to the graduation ceremony in French Hall Theater as directed.
<b>6:30 PM</b>	<b>Graduation Ceremony Starts</b> (French Hall Theater)
<b>8:30 PM</b>	<b>Early Check out and Cleaning</b> (Must Have Early Release Form Signed)
<b>10:00 PM</b>	<b>All remaining citizens must be on their floor</b>
<b>11:00 PM</b>	<b>Lights Out:</b> All Citizens in their rooms.



**SATURDAY, 10 JUNE 2023**  
Colorado Boys State Agenda

Day 7: Check-Out

<b>7:00 AM</b>	<b>Breakfast:</b> Chuckwagon Cafeteria - Follow Counselor Instructions
<b>8:00 AM</b>	<b>Check out and departure</b>
<b>10:00 AM</b>	<b>Counselor and Staff Meeting</b>

**NOTE: All citizens must turn in their key/key card and receive a signed property receipt (BSF-5) from their counselor prior to departure**

**THANK YOU FOR A REWARDING EXPERIENCE**  
**HAVE A SAFE TRIP HOME**



**A Week That Will Shape A Lifetime**  
American Legion  
Colorado Boys State

<http://colegionboysstate.org/>